Replacement Guide



For Ventilating Window on Self-Storing Door with Retractable Insect Screen

IMPORTANT: READ ENTIRE GUIDE BEFORE BEGINNING INSTALLATION.

PLEASE NOTE: Proper assembly, installation and maintenance are essential if the benefits of your Andersen® product are to be fully attained. Therefore, please read and follow this Replacement Guide completely. If your abilities do not match this procedure's requirements, contact an experienced contractor.

You may direct any questions to the **Solution Center** at 1-800-933-3626, Monday through Friday, 7 a.m. to 7 p.m. Central Time, and Saturday and Sunday, 8 a.m. to 5 p.m. Central Time.

■ WARNING:

Improper use of hand or power tools could result in personal injury and/or product damage. Follow equipment manufacturer's instructions for safe operation. Always wear safety glasses.

WARNING:

Weight of window and door unit(s) and accessories will vary. Use a reasonable number of people with sufficient strength to lift, carry, and install window and door unit(s) and accessories. Always use appropriate lifting techniques.

WARNING:

Wear gloves, safety glasses or eye shields when handling glass. Failure to do so may result in severe personal injury.

RECOMMENDED TOOLS:

Safety Glasses

Gloves

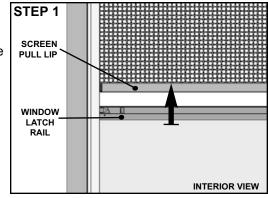
Filament or duct tape

1. SEPARATE INSECT SCREEN FROM VENTILATING WINDOW:

- **A.** A slight pull inwards will disengage the screen pull lip and window latch rail.
- **B.** Raise the insect screen slowly until the screen pull lip is at the top of the window opening. Move the ventilating window to the lowest position.

A WARNING

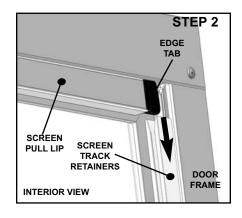
The retractable insect screen is stored inside the door with a highly tightened spring. If released, insect screen may release suddenly causing personal injury or product damage. Maintain a firm grasp when detaching the insect screen from the window.



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2. REMOVE SCREEN TRACK RETAINERS:

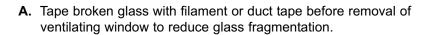
- **A.** Starting at the bottom, pull the right retainer out from the door frame. Carefully move up the screen track retainer to loosen the entire retainer.
- **B.** To remove the screen track retainer from the retractable screen edge tab, slide the screen track retainer down.
- **C.** Use the same technique and repeat steps 2A-B to remove the left screen track retainer.
- D. Set screen track retainers aside.

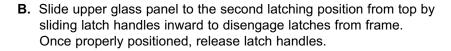


3. REMOVE UPPER VENTILATING WINDOW:

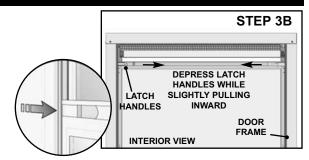
1 WARNING

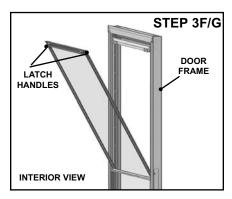
Tape broken glass with filament or duct tape before removal to reduce glass fragmentation. Failure to do so may result in severe personal injury, product and/or property damage





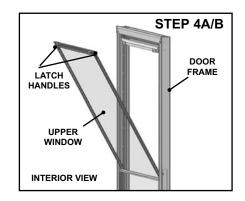
- C. Using one hand, slide the left latch handle inward.
- D. Pull upper left hand corner of the window towards you past the window latch track and inside of the door frame.
- **E.** Once the left side is cleared from the door frame, pull the right latch handle inward to disengage the latch.
- **F.** While holding onto the left side of the window, pull the right side towards you past the window track and inside of the door frame.
- G. Grasp both sides of the window; while raising up window, tilt in towards you. Remove from door when bottom of ventilating window is above center mullion.

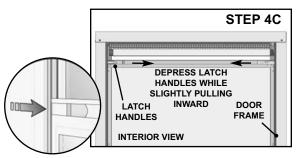




4. INSTALL REPLACEMENT VENTILATING WINDOW:

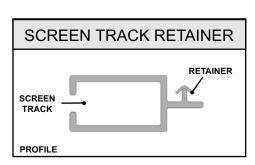
- **A.** Hold the window towards the top of the door, so bottom of window is above center mullion of stationary window with latch handles facing inward and at the top.
- **B.** Insert bottom of window behind stationary window (towards the outside).
- **C.** Slide the left and right handle of the latches inward and tilt window toward the frame while lowering into place.

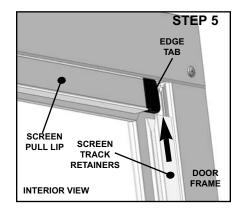




5. REPLACE SCREEN TRACK RETAINERS:

- **A.** Place screen track retainer with the retainer arrow pointing towards the door. Slide the screen track retainer over the edge tab of the retractable insect screen assembly.
- **B.** To press in screen track retainer, start at the top and work progressively down. Use your thumb to press straight on the retainer strip backing.
- **C.** Repeat Step 5 A and B for the other screen track retainer.



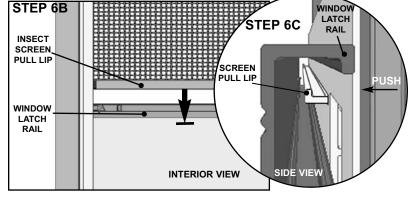


6. ATTACH INSECT SCREEN TO WINDOW:

A: Raise the window with latches to approximately eye level.

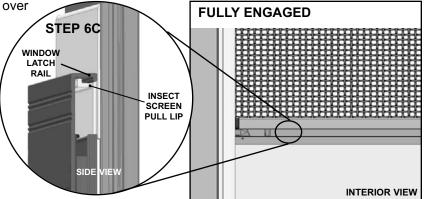
A WARNING

The retractable screen is stored inside the door with a highly tightened spring. If released, insect screen may release suddenly causing personal injury or product damage. Maintain a firm grasp when attaching the insect screen to the window.



B: To position the insect screen and window, lower the insect screen. Pull the insect screen down over the top of the window latch rail. A slight pull towards you will allow the screen pull lip to maneuver around the window latch rail.

C: A slight push outwards will align the screen pull lip and window latch rail. Raise the insect screen slightly. The insect screen will be fully engaged when the window latch rail is interlocked with the screen pull lip. See image to right for proper positioning.



7. INSTALL BOTTOM WINDOW STOPS:

If there are no window stops installed in your door, proceed with the following steps.

- **A.** Place one window stop at bottom left hand corner of door and push into place.
- B. Repeat for right hand side.

